



## Application for Naturalist Position

**Description:** This part-time position will offer opportunities to actively participate in environmental education, land stewardship and habitat management activities in prairie and woodland environments.

### **Environmental Education Responsibilities:**

- Prepare and present environmental education programs to children and adults
- Develop and implement winter, spring, and fall Nature Tots Program
- Develop and implement a summer nature education program
- Present public tours of the spring wildflowers, summer prairie and occasional bird hikes
- Investigate developing after school and outreach programs
- Actively participate in seasonal special events, seasonal projects, restoration programs, promotion, and maintenance of equipment and materials
- Submit written articles to quarterly newsletter
- Attend and submit reports to monthly Board meetings

### **Land stewardship/habitat management Duties:**

- Assist with land stewardship removing invasive species, planting native species, and improving wildlife habitat
- Assist with general park maintenance and management tasks such as weeding, mulching, tree trimming, and native landscaping projects and trail maintenance
- Maintain working relationships with Board members, volunteers and the public
- Recruit, train, nurture and retain volunteers
- Maintain records of tasks and volunteer hours
- Perform related tasks as assigned

The duties and responsibilities listed are not set forth for the purpose of limiting the assignment of work. They are not to be construed as a complete list of the many duties normally to be performed under a job title or those to be performed temporarily outside of employee's normal line of work.

**Schedule:** The Naturalist will work no more than 80 hours per month – which will fluctuate seasonally (including some weekends, evenings and holidays).

**Required Skills:** Ability to work independently and in a group; possess a strong work ethic and a sincere interest in preserving SW Ohio ecosystems; experience in safely operating hand tools is helpful; ability to follow directions and learn new skills; general knowledge and interest in outdoors and natural resources.

**Salary:** beginning at \$12.00 per hour

### **Requirements:**

- B.A or B.S. degree, related field preferred
- Experience teaching or working with children
- High level of self-motivation, flexibility, enthusiasm, willingness to learn and perform a variety of duties  
Working knowledge of computer software including Microsoft Outlook, Excel, and Word
- Ability to work outdoors year-round in any kind of weather. Work in an office and use a computer, phone, and other office equipment. Lift and carry displays or equipment weighing up to 50 pounds
- Possess a current, valid driver's license
- Be physically able to work in extreme environmentally rigorous situations (cold, heat, humidity, hilly terrain)

### **Preferred but not required:**

- First Aid and CPR Certification
- Familiarity with Ohio Core Curriculum
- Knowledge of natural history

### **Application Process:**

**Deadline:** Must be received by 4:30 p.m., Monday, April 7, 2014

Send cover letter, resume & 3 current references with phone numbers **by April 7, 2014** via e-mail to [brnsaa@gmail.com](mailto:brnsaa@gmail.com)